**5055 Santa Teresa Blvd., Gilroy, CA 95020 www.gavilan.edu (408) 848-4800**

**Dr. Kathleen A. Rose, Superintendent/President**

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT

BOARD POLICY COMMITTEE

Tuesday, February 13, 2018, 5:00 p.m.

Gavilan Coyote Valley site, Building C, 104

560 Bailey Avenue, San Jose, CA

(Board Policy Committee Members: Kent Child, Lois Locci, Laura Perry)

MINUTES

1. CALL TO ORDER

Kent Child called the meeting to order at 5:02 p.m.

1. Roll Call

Laura Perry and Kent Child

Excused Absence: Lois Locci

Kathleen Rose, Superintendent/President, Nancy Bailey (Recorder), Eric Ramones, Wade Ellis, Kathleen Moberg, Frederick Harris, Bobbi Jo Palmer

1. Approve Minutes, June 13, 2017

MSC (L. Perry/K. Child) 2 ayes, 0 nays, 1 absent to approve

1. Comments from the Public

None

1. DISCUSSION ITEM

1. Board Policies and Administrative Procedures Changes recommended by President’s Council

Chapter 5, Student Services:

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| --- | --- | --- |
| BP 5020 | | Nonresident Tuition |
| AP 5020 | Nonresident Tuition | |
| BP 5035 | | Withholding of Student Records |
| AP 5035 | Withholding of Student Records | |
| BP 5040 | | Student Records and Directory Information |
| AP 5040 | Student Records and Directory Information | |
| BP 5050 | | Student Success and Support Program |
| AP 5050 | Student Success and Support Program | |
| BP 5110 | | Counseling |
| AP 5110 | Counseling | |
| BP 5130 | | Financial Aid |
| AP 5130 | Financial Aid | |
| BP 5140 | | Disabled Student Programs and Services |
| AP 5140 | Disabled Student Programs and Services | |
| BP 5205 | | Student Accident Insurance |
| AP 5205 | Student Accident Insurance | |
| BP 5210 | | Communicable Disease |
| AP 5210 | Communicable Diseases | |
| BP 5300 | | Student Equity |
| AP 5300 | Student Equity | |
| BP 5500 | | Standards of Student Conduct |
| AP 5500 | Standards of Student Conduct | |
| BP 5510 | | Off-Campus Student Organizations |
| AP 5510 | Off-Campus Student Organizations | |
| AP 5525 | Student Rights | |
| BP 5570 | | Student Credit Card Solicitation |
| AP 5570 | Student Credit Card Solicitation | |
| BP 5700 | | Intercollegiate Athletics |
| AP 5700 | Intercollegiate Athletics | |

Trustees discussed AP 5570, “Student Credit Card Solicitation”; a new policy recommended by the CCLC for Gavilan College based on Ed Code Section 99030. Kathleen Moberg addressed questions about the debt education requirement. Edits were recommended and agreed upon.

AP 5700, “Intercollegiate Athletics” does not make reference to the ineligibility of high school students such as GECA students.

MSC (LP/KC) to recommend the policies and procedures, with edits, be forwarded to the full board for information.

2. Establishment of Policy Review Subcommittee within President’s Council

Kathleen Rose mentioned that policies have been discussed at cabinet, leadership council, and academic senate due to policy revisions and review. She has formed a Policy Review Subcommittee to fill the gaps on policy discussions such as local policy development, application of policies, and the current process.

1. Review Process for CCLC Updates

AP 2410, “When and How Board Policy/Administrative Procedure Review is Initiated”, was reviewed. A recommendation was made to increase the amount of time that public meeting recordings are kept to two years. BP 2365 currently states recordings should be maintained for 30 days following a meeting. After discussion it was determined to continue with the current practice of 30 day retention as defined in BP 2365, Recordings.

1. CCLC Training

Nancy Bailey provided a brief overview of the two CCLC Policy Workshops she attended in 2017.

1. General Discussion of Policy Updates

Kathleen Rose said senior staff have been asked to work on policy development in their areas. She said part of the college’s year of practice is to clarify the utilization of our policies. Kathleen Rose said policies will guide conversations moving forward into the next year on topics such as the funding formula, foundation development, the bond, and beyond. Policies will guide our behavior.

1. CLOSING ITEMS
2. Adjournment

The meeting was adjourned by consensus at 5:42 p.m.